



## **Project title: E-Business Development in Serbia**

The EU-funded project “e-Business Development” and focused on strengthening the competitiveness of Serbian economy, is looking for a non-key Senior Short-Term expert.

### **Senior Non-Key Short Term Expert in E-Commerce Policy**

#### **Main tasks:**

- Task: E-commerce support instrument in the EU

#### ***Results to be achieved:***

- An in-depth analysis report of e-Commerce support instruments in operation, both at EU level, and within individual Member States drafted and submitted, including recommendations for transferring best practice to Serbia;
- An e-Commerce support instrument developed, in close cooperation with the Ministry of Economy;
- Support to the Ministry of Economy related to deployment of the instrument provided

*Note: For more information see the ToR*

**Number of required experts:** One (1) Senior Non-Key Short-Term Expert

**Duration of the assignment:** Up to a total of 45 working days

**Period of assignment:** February 2015 – June 2016

**Place of assignment:** Belgrade, Serbia

**Working language:** English

#### **Requirements for the position**

##### ***Qualifications and skills***

- A bachelor's degree (where a university degree has been awarded on completion of three years study in a university or equivalent institution) in economics, business and/or management science, or other area relevant to the assignment;
- A Master/PhD (following the award of the degree) is an advantage;
- Fluency in English (written and spoken);
- Excellent communication, analytical, report writing and presentation skills;



- Excellent team working abilities.

***General professional experience***

- Minimum 8 years, preferably 10 years, of post-graduate professional experience with Private Sector Development, SME Development, and/or Trade;

***Specific professional experience***

- Minimum 5 years, preferably 10 years, of post-graduate experience relevant to EU policies related to e-Commerce, e-Business, and/or e-Government.
- Proven experience with SME development in the international economic development context, as demonstrated by participation in at least one international development project focused on Private Sector Development;
- Experience with the development of SME support instruments and policies will be an asset.

***Further requirements:***

- The selected expert is not a Civil Servant or other staff of the public administration of the beneficiary country.

The deadline for application is:

**10<sup>th</sup> February 2015, 24.00.**

Only short-listed applicants will be contacted.

Please submit the application: CV (EU format), relevant diplomas and employment certificates by email to:

**Mr Adam Kennard, Exemplas Ltd., [AdamK@exemplas.com](mailto:AdamK@exemplas.com)**

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