



European Union



Republic of Serbia
Ministry of Labor, Employment and Social Policy



Republic of Serbia
Ministry of Health

Enhancing the position of residents in residential care institutions for persons with mental disability and mental illness and creation of conditions for their social inclusion in the local community

NOTICE FOR RECRUITMENT

Hifab/Bolt Consortium, is recruiting a short-term experts for the positions of **Community Services Training Expert** – Senior Expert and of **Community Services Training Assistant** – Junior Expert in the EU funded Project in Republic of Serbia: “**Enhancing the position of residents in residential care institutions for persons with mental disability and mental illness and creation of conditions for their social inclusion in the local community**”

(Project duration September 2012 – September 2014)

The overall objective of the project is to enhance the social inclusion of persons with mental disability and mental health disorders. The project consists of three components:

1. Transformation plan for residential institutions and development plan for the cross-sectoral community-based social and health services created.
2. Implementation of Transformation & Development Plans strengthens capacity at national and local level to improve range and quality of cross services for de-institutionalization of persons with mental health disorders.
3. Support to the Grant Scheme¹ for provision of community based social and mental health services.

Objectives of the assignments

The objectives of the assignment are the following:

- Conduct the Training Needs Assessment for the employees of the Social Residential Institutions and other providers of the community based services for the people with mental disabilities and disorders
- Develop the Training Plan for on-site and theoretical training based on results of the Training Needs Assessment
- Implement the Training Plan together with future trainers, both on-site and theoretical training
- Provide supervisory and advisory services to trainers in conducting the training and monitor training outputs

Detailed description of the expert's assignments (Terms of Reference) for the position of both Community Services Training Expert and Community Services Training Assistant are available at www.otvorenizagrljaj.rs, under the section for job opportunities.

Senior Expert's profile

The successful candidate shall possess the following qualifications and skills:

- University degree in social sciences, post graduate diploma will be an advantage;
- Excellent command of Serbian and English languages;

General professional experience

- 10 years of general professional experience, at least 5 years of international experience

Specific professional experience

- Extensive experience in development of community services for people with mental disabilities and disorders;
- Proven experience in designing and conducting training for community services provision
- In depth understanding of deinstitutionalization process of people with mental disabilities and disorders

Junior Expert's profile

The successful candidate shall possess the following qualifications and skills:

- University degree in social sciences;
- Excellent command of Serbian and English languages;

General professional experience

- 5 years of general professional experience

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The Grant Scheme will be part of a separate tender

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Specific professional experience

- Proven experience in designing and conducting training for social care professionals
- Experience in developing curriculums in the field of social protection of people with mental disabilities and mental illness
- Knowledge of the reform process and system requirements of transitional phase in the field of social protection

The positions will be based in Belgrade. The indicative commencement of the assignment is November 2013. The tasks shall be implemented within a period of time November 2013 - September 16, 2014, in total duration of twenty five (30) working days for the Senior Expert and fifty (50) for the Junior Expert position. **Qualified candidates are invited to submit their CVs in the EU format that may be found at <http://ec.europa.eu/europeaid/prag/annexes.do?group=B> as annex b8h, along with the motivation letter and copies of relevant documentation proving qualifications and experience, through the project e-mail address office@otvorenizagrljaj.rs no later than 31 October 2013.** Applications submitted in other than electronic form will not be taken into consideration. Only short-listed candidates might be invited for an interview. The recruitment process regarding these appointments will be conducted in strict compliance with the EU rules and procedures. We regret that the positions are not open to civil servants and employees of the Serbian public administration. The Project is an equal opportunities employer.

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