

**EXPECTED CALLS FOR TENDERS IN 2014
for low-value contracts between EUR 15000 and 60000ERS**

1. Financing source

EEAS budget 2014, annual allocation for administrative expenditure for EU Delegation to Serbia

2. Objectives

The overall objective is to ensure normal functioning of the EU Delegation to Serbia through signing service/supply/work contracts with various providers depending on the EUD requirements.

3. Eligibility conditions

Economic operators for specific field as set out in specific Terms of Reference which will be published for each call for proposal/invitation to tender separately.

4. Selection and award criteria

The evaluation will be carried out in accordance with the procedures set out in the Terms of Reference pertinent to the specific call for proposal/invitation to tender.

5. Indicative schedule for publication of administrative tenders

	Intended time for invitations to tender	Intended time for evaluation	Intended time for contracting
Tax consultancy	1st half 2014	1st half 2014	by 31/8/2014
House alarms	1st half 2014	1st half 2014	by 31/7/2014
Travel agency services	1st half 2014	1st half 2014	1st/2nd half 2014
Aastra (Ericsson) MD 110 PBX switchboard - maintenance	1st half 2014	1st half 2014	1st/2nd half 2014
Stationery supply	1st half 2014	1st half 2014	1st/2nd half 2014