

Minutes of Meeting

Project: Municipal Support Programme North-East Serbia

Subject: Clarification meeting and Site Visit-Tender No: 06SER01/11/08/001
"Vrsac Technology Park Infrastructure"

Date and time: 02 February 2009 at 10:00a.m.

Venue: Municipality of Vrsac Building

Participants:

Municipality of Vrsac: Stevica Nazarcic, Chairperson of Municipal Assembly
Dragisa Vucinic, Assistant to the Mayor for Project Implementation
Branislava Lucic, Deputy Chairperson of Municipal Assembly
Dejan Mak, Coordinator for Local Economic Development

Designers: Ivan Matic, IM Project Inzenjering (roads)
Milorad Isic, Aqua Project Subotica (water supply network, sewage
and surface water drainage system)

EC Delegation: Andrew Goodwin

MSPNES: William P. Lewis, Team Leader
Marina Ilic, Manager for Infrastructure
Tom Connolly, Monitoring Expert
Srdjan Topalovic, Procurement and Monitoring Expert
Tatjana Guberinic, Translator
Stana Stojcic, Local Development Expert, Banat

RDA Banat: Mirjana Paunov, Director

Tenderers: Szeviep: Silagyi Gabor, Rac Sabo Gabriela, Iles Arpos
Ludwig Pfeifer: Arbanovski Dusan, Nenad Nikolic
Strabag: Nevenka Jakovljevic, Zivorad Mirkovic
MP Velika Morava: Zoran Dzelatovic, Zoran Antic
Alpine: Zoran Lazarevic, Dragan Popovic
Jedinstvo: Jasminka Batakovic
Projektomontaza: Milan Terzic
Graditelj NS: Branka Pavlic
"Konstruktor-Inzenjering" Split - Srdjan Randjelovic



Agenda:

1. Gathering and Registration of the Tenderers
2. Opening by Municipality of Vrsac (Stevica Nazarcic)
3. Presentation by Municipality of Vrsac (Dejan Mak) and by designers (IM Project and Aqua Project)
4. Transport to/from the site and site visit
5. Issuing Certificates of Attendance

Minutes:

1. Mr Vucinic opened the meeting by welcoming Mr Goodwin, Mr Lewis and all the attendees and presented the agenda. The Tenderers were given forms for the Certificate of Attendance to fill-out (4 copies altogether, 2 of which in English and 2 in Serbian).
2. Mr Nazarcic welcomed the guests and passed on the regards on behalf of Mayor to all. Mr. Nazarcic emphasized the importance of the project to Municipality of Vrsac. It will help its economic and industrial development, as there are already several companies with clear business intentions, interested to invest in TP. In the time of economic crisis and recession, this project will enable Vrsac's further development. Mr Nazarcic thanked the EU and EC Delegation, as well as MSPNE team, which are showing that neither Vrsac nor Serbia is alone. Also thanked to all for coming.
3. The filled-out certificates were handed over to Municipality in order to be verified by signature and stamp.
4. Mr Mak presented the Municipality of Vrsac economic results and potentials (power point presentation enclosed to these minutes). Within the presentation, an overview of the characteristics of the location of future Technology Park was also given.
5. Mr Matic gave a presentation on design of roads which are the part of the tender (phases I, II and III). He said that IM Project has adjusted the leveling parameters to the existing Belgrade road and prepared such a design that allows access to individual plots of future investors. Total length of designed roads is 1,370m, while the width is 7.5m with both-sided 2m wide pedestrian sidewalks. This enables access to all types of vehicles, including large trucks. IM Project has also done detailed geo-mechanical designs and designed road for heavy traffic with 20 year endurance prognosis. For any question, tenderers were advised to contact ECD in writing.
6. Mr Isic shortly presented the routes of water supply lines and sewage pipelines which will be connected to the main utility pipelines, which is positioned alongside Belgrade road. The most complex part is the surface water drainage system which is app 4 km long. For this project it is specific that the pipeline will go beneath the railway, for which purpose the pipes with 1,300 mm diameter need to be installed. Discharge point into Mesic creek is envisaged. Mr Isic also showed the picture of the equipment that can be



used for drilling under the railway. For any question, tenderers were advised to contact ECD in writing.

7. Mr Goodwin emphasized that all the answers to tenderers' questions will be published on ECD website.
8. All attendees were taken to the site, in a bus provided by the Municipality, and had the opportunity to see the location from two points (on entrance-from Belgrade road and the on the back side-the point where the location concerned ends). Mr Lewis warned all the tenderers that they mustn't communicate with the designers or municipality representatives regarding technical details, as all communication needs to be through ECD in writing. After the site visit all attendees were transported back to Vrsac municipality building.
9. Certificates of attendance, signed by the Mayor and stamped, were issued to all tenderers.
10. One of tenderers who competed in the first tender asked if there is a possibility to get the tender documentation back, as it is very comprehensive. He was advised to prepare and send formal question to ECD.

There were no further comments or questions from the tenderers.

Distribution: Municipality of Vrsac, ECD, MSPNE

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Minutes by: MSPNE

Note: These minutes are not signed as they are electronically distributed.

