



European Union



Republic of Serbia  
Ministry of Labor, Employment, Veterans and  
Social Policy



Republic of Serbia  
Ministry of Health

## Enhancing the position of residents in residential care institutions for persons with mental disability and mental illness and creation of conditions for their social inclusion in the local community

### NOTICE FOR RECRUITMENT

**Hifab/Bolt Consortium**, is recruiting a short-term expert for the position of **Community Services Training Assistant/Supervisor – Junior Expert** in the EU funded Project in Republic of Serbia: **“Enhancing the position of residents in residential care institutions for persons with mental disability and mental illness and creation of conditions for their social inclusion in the local community”**

(Project duration September 2012 – September 2014)

The overall objective of the project is to enhance the social inclusion of persons with mental disability and mental health disorders. The project consists of three components:

1. Transformation plan for residential institutions and development plan for the cross-sectoral community-based social and health services created.
2. Implementation of Transformation & Development Plans strengthens capacity at national and local level to improve range and quality of cross services for de-institutionalization of persons with mental health disorders.
3. Support to the Grant Scheme<sup>1</sup> for provision of community based social and mental health services.

### Objectives of the assignment

The objectives of the assignment are the following:

- Assist in implementation Training Plan for on-site and theoretical training based on results of the Training Needs Assessment
- Assist in evaluation of the assignment and providing feedback to the future trainers.
- Assist in provision of supervisory and advisory services to trainers in conducting the training and monitor training outputs

Detailed description of the expert's assignments (Terms of Reference) for the position of Community Services Training Assistant/Supervisor is available at [www.otvorenizagrljaj.rs](http://www.otvorenizagrljaj.rs), under the section for job opportunities.

### Junior Expert's profile

The successful candidate shall possess the following qualifications and skills:

- University degree in social sciences;
- Excellent command of Serbian and English languages;

General professional experience

- 5 years of general professional experience

Specific professional experience

- In depth understanding of deinstitutionalization processes, resettlement and proven experience in developing community services, including direct funding, personal (individual) planning and personal packages of care, and proficiency in community care methods of work – risk analysis, teamwork, users involvement and empowerment, normalization.

- Experience in supervision and follow-up of on-site trainings related to the community services for the people with mental disabilities (intellectual disabilities and long-term mental distress)

The positions will be based in Belgrade. The indicative commencement of the assignment is July 2014. The tasks shall be implemented within a period of time July 2014 - September 16, 2014, in total duration of thirty (30) working days for the Junior Expert position. **Qualified candidates are invited to submit their CVs in the EU format that may be found at <http://ec.europa.eu/europeaid/prag/annexes.do?group=B> as annex b8h, along with the motivation letter and copies of relevant documentation proving qualifications and experience, through the project e-mail address [office@otvorenizagrljaj.rs](mailto:office@otvorenizagrljaj.rs) no later than 30 June 2014.** Applications submitted in other than electronic form will not be taken into consideration. Only short-listed candidates might be invited for an interview. The recruitment process regarding these appointments will be conducted in strict compliance with the EU rules and procedures. We regret that the positions are not open to civil servants and employees of the Serbian public administration. The Project is an equal opportunities employer.

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